

FIRST READ, THEN THINK, THEN POST

WRITE IT, CHECK IT AGAIN, THEN POST!

- KEEP IT SHORT
- SAY PLEASE AND THANK YOU
- avoid shouting using e.g.

CAPITAL LETTERS, !!!!!!! or
????? etc

- CORRECT MISTAKES

DO NOT RESPOND TO INSULTS WITH INSULTS.



DON'T ACCUSE AND DON'T GENERALIZE! USE INSTEAD: I-MESSAGES!

DON'T ARGUE ONLINE



CALL OR MEET AND CLARIFY

IF THE ANSWER IS DELAYING: CHILL.

DO NOT WRITE ANYTHING PERSONAL OR INTIMATE ABOUT OTHERS

DO NOT SEND CHAIN LETTERS / SPAM



OK, YOU CAN MAKE SOME EXCEPTION... BUT JUST IF
YOU ARE 100% SURE THAT THEY ARE 100% CORRECT AND FRIENDLY!